How to Clean and Disinfect Your Copier

1) To clean the copier and LCD screen, you can use disinfecting wipes, anti-bacterial wipes, or a soft cloth that is LIGHTLY dampened with a disinfecting spray, Ethanol, or Isopropanol.

2) Turn OFF the copier’s power.

3) Gently wipe the copier’s surfaces and LCD screen. Let it air dry before powering the copier back on. Avoid spraying anything directly onto the LCD’s surface.

**AVOID** abrasive wipes, harsh chemicals, bleach, ammonia, or anything that is saturated with liquids.