

## Procurement Code of Ethics

Procurement Services personnel exercise sound business judgment and maintain the highest ethical standards in the conduct of University business.

- Foster fair, ethical, and legal business practices that promote the University's mission.
- Grant all competitive offers equal consideration to the extent State regulations and the established policies of NC State University permit and regard each transaction on its own merit.
- Cooperate with trade and industrial associations, governmental and private agencies that are engaged in the promotion and development of sound business methods.
- Conduct business with potential and current suppliers in an atmosphere of mutual confidence and integrity.
- Demand honesty in sales representation whether offered through verbal or written statements, advertisements, or product samples.
- Be prompt and courteous to all legitimate business partners.
- Strive to obtain the maximum value for each dollar spent.
- Decline personal gifts or gratuities per NC Department of Administration Executive Order 24 (Gifts to State Employees)